Teen Challenge Ranch of NW Arkansas
"Changing Lives Through Christ"
PO Box 20
Morrow, AR 72749

Director of Development

Teen Challenge Ranch of NW Arkansas

Job Summary:

Responsible for planning, developing, and implementing a comprehensive and effective fund raising and public relations/marketing strategy to support overall ministry objectives.

Responsibilities Include:

- Researching and identifying funding opportunities/prospects including foundations, corporations, and individuals. Implementing plans to develop relationships and secure funding.
- Working with executive director to establish development plan and goals.
- Reaching or exceeding annual fundraising goals
- Overseeing all administrative functions related to development, including data entry and data management, letter generation, etc.
- Develop and maintain positive donor relationships. Expand donor recognition and appreciation program.
- Working with board members, volunteers, and committees (including development committee and event committees)
- Event planning and coordinating (i.e. Golf Tournaments, Banquets, and other fundraisers)
- Other - At times, staff members may be called upon to serve in areas not necessarily outlined in their formal job description.

Qualifications:

- Passionate about Christian ministry and the mission of Teen Challenge
- Bachelor's degree required. Master's degree a plus
- Fundraising or sales/marketing experience preferred
- Excellent interpersonal, organizational, and writing skills
- Strong presentation skills
- Valid driver's license with clean driving record

Salary and Benefits:

- Salary is negotiable and based on experience.
- Bonuses and incentives based on performance
- Medical Benefits Package
- Continuing Education Benefits

How to Apply:

- Send cover letter and resume to:
  Mail: Darren Reynolds, PO Box 20, Morrow, AR 72749
  Email: dr@arkansasteenchallenge.org
- Call for more information. Phone: (888) 289-6818 Ext. 308